

## **SUPPLEMENTAL TRAINING OF OFFENDERS**

**6467**

(No.21 May 2016)

### **Responsibility**

#### **Division Chief**

Offenders shall be properly trained/certified on the use of equipment (e.g. safety/protective gear, tools, machinery, etc.) prior to their use. The offender's direct supervisor will coordinate with their Health & Safety Officer to ensure the proper protocols are completed in accordance with the mandates outlined in CCR Title 8, Section 3203 (e.g. Injury, Illness & Prevention Program, Code of Safe Practices, Training Records, etc.).

Offenders arriving at conservation camps from a Fire Training Program will have successfully completed the required fifty eight (58) hours of basic Fire Crew Firefighter training. (See Handbook 4300) It is the responsibility of the Division Chief to provide supplemental training. The supplemental training includes but is not limited to the following:

- Orientation to local regulations and policies.
- Special fire training that equips offenders to perform adequately on fires in the particular operating area of the camp. Actual fire line assignments occurring on that week will offset the need for the supplemental training for that week.
- Special training necessary to perform on projects that may be unique to that camp.

#### **Crew Captains**

CAL FIRE shall conduct ongoing training programs for offenders under their direction who work on project or emergency operations. Part of the training must be oriented to safety and provide for testing the offender's physical ability to perform strenuous work. Training may vary with different agencies and programs. All training will be documented, including a list of crew members receiving it, and retained in the camp files. This requirement shall be listed in the camp operations guidelines.

Additionally, during the fire season, it is the responsibility of the Fire Crew Captain to provide each fire crew with a minimum of four hours per week of supplemental fire training. This training should cover more advanced topics not covered in the 58 hour basic course.

## **NON-GRADE ELIGIBLE OFFENDERS**

**6467.1**

(No.21 May 2016)

### **Responsibility**

**Camp Commander**

**Superintendent**

**Division Chief**

Non-grade-eligible offenders will not be assigned to fire crews. Non-grade offenders may be assigned to support functions at the camp. Such assignments may include, but are not limited to, cooking and food service, clerical duties, laundry services, janitorial, landscape and facility maintenance, mobile kitchen units, portable steam tables, and automotive maintenance.

## **IN-CAMP FIRE ENGINE CREW MEMBER ELIGIBILITY AND TRAINING**

**6467.2**

(No.21 May 2016)

### **Responsibility**

**Division Chief**

**Camp Commander**

**Superintendent**

For assignment eligibility and participation as a crew member of the in-camp Fire Engine Crew, an offender must have completed the 58-hour Fire Crew Firefighter training course and be grade eligible. Additional training, equivalent to completion of FF-I Basic Training (Handbook 4300) will be delivered to the offender firefighter and shall be documented and retained in the offender's file. Specific training directly related to protection of the conservation camp shall also be delivered and documented.

## **ELIGIBILITY AND TRAINING - HELITACK CREW MEMBER**

**6467.3**

(No.21 May 2016)

### **Responsibility**

**Division Chief**

**Camp Commander**

**Superintendent**

For assignment eligibility and participation as a crew member of a Helitack Crew, an offender must have completed the 58-hour Fire Crew Firefighter Training course, be grade eligible, and be given extra training consistent with the level of helitack operations required of the crew member. This training will be documented and retained in the offender's file. CAL FIRE's [Aviation Management Procedures Handbook, 8300](#), shall be consulted in the development of the curriculum.

**NOTE:** The pilot should be utilized as an instructor for the appropriate portions of this training.

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